



HMT In-person Class COVID-19 Policies and Procedures

The safety of the HMT students and staff is our highest priority as we transition back to in-person or hybrid classes. As a result, we will be following the Washington Department of Health recommendations released by the Governor for theatre and performing arts groups, and the guidance for K-12 schools, for all in-person sessions. Since we are a musical theater, we will follow the requirements for all activities that involve singing for all classes. To view the full performing arts recommendations, you may do so [here](#).

General Requirements:

- If a student or staff member is feeling ill, they should stay home.
- Parents must complete a [Pre-Class Wellness Check](#) for their student before each class session. If a student arrives to class without a current Wellness Check, the parents will be required to complete the check with a staff member before their student can join class.
 - If you answer yes to any of the questions on the check, please keep your student home, and follow the [CDC's recommendations](#) for next steps, and returning to work/school.
- **All students MUST use a three-layer surgical style mask at all times.** The three-layer surgical style mask is required for all theater/drama activities as prescribed by the COVID-19 Performing Arts requirements. Double masking (3-layer+cloth) is recommended. A cloth mask alone is not permitted due to performing arts and singing requirements.
- Students and staff must maintain 6 feet of physical distance, even when outdoors.
- Students must wash or sanitize hands upon arrival, after using the restroom, after sneezing or coughing, and before leaving.
- Classrooms will be sanitized after each use.
- Class size will be limited to maintain appropriate physical distancing requirements, including the teacher.

Students/Parents

Preparing for Class:

Wellness Check: Please complete your wellness check before arriving to class to speed up the check in process. Students that do not feel well, have been exhibiting symptoms, or have family/household members that are sick or exhibiting symptoms, must not come to class. If students or anyone in the household has been in close contact (defined as within 6 feet for 15 cumulative minutes over a 24-hour period) with someone who has confirmed COVID-19 in the

last 14 days, they must remain home and quarantine for 14 days. Please see the below for the CDC's recommendations on when students can return to class.

Personal Items: Please refrain from bringing extra items to class, and bring a bag to hold any items you do need. Please bring a full, labeled water bottle. To limit contact with high contact surfaces, drinking fountains will be closed. Teachers may choose to hold class outside, so please bring a jacket. Make sure you have your three-layer surgical style mask.

Restroom: Use the restroom before coming to class. While there are restrooms on site, they should be used for emergencies only.

Drop-off: Parents please pull up to the drop-off area to check in with the staff member. Before your student exits the vehicle, staff will confirm you have completed the wellness check. Once completed, the student can exit the vehicle (with their mask on), sanitize their hands, and proceed to the classroom. Parents may then leave and return at the end of class, or park in the lot and remain in their vehicles. To maintain proper social distancing and room capacity, parents are asked not to enter the classrooms.

During Class: Masks must be worn at all times. If a student needs a mask break, it must be taken outside of the classroom, and maintain appropriate social distancing. Please refrain from touching others, and do not share items unless necessary. Should an item need to be shared (i.e. a prop) students should sanitize their hands before and after use, and the item should be sanitized after use. Do not share water or food items. While we ask that students use the restroom before coming to class, should they need to utilize the restrooms on site, they must wash their hands before returning to class.

If a student becomes ill during class they will be isolated from the other students and the parents will be contacted to come pick them up. Parents are encouraged to check with their healthcare provider to determine if testing is recommended. If testing is recommended and returns a positive result, please notify HMT.

Departure: At the end of class time, students should make sure to pick up all of their belongings. On the way out of the classroom they will sanitize their hands. Parents should drive through the drop-off/pick-up zone. For student safety, please utilize the drive thru instead of remaining parked and having students walk to your vehicles. This way we do not have students trying to walk between cars, especially in low light situations.

Communication: Please go over these COVID-19 policies and procedures with your student. Communication with students and parents is typically done through Google Classroom, but private information will not be posted publicly. If you need to communicate private or diagnosis related information, please contact the teacher or HMT directly. You will be provided with the appropriate contact information in your class packet. However, watch the classroom for information about cancelled class sessions or the need for virtual class sessions should the need arise.

Outdoor Class Safety: Teachers may choose to have all or portions of their class outside. Please ensure your student brings a jacket or other appropriate clothing for the weather. Class must be held indoors if there are: heavy rain, high winds, lightening/thunder, freezing temperatures, smoky conditions, or when other weather or air quality warnings are in place.

If you have any questions, please do not hesitate to ask.

