



HMT In-person Class COVID-19 Policies and Procedures

As we transition back to in-person classes, camps and rehearsals we will be following the Washington State Department of Health recommendations for theatre and performing arts groups, K-12 schools, and day camps to ensure the safety of our students and staff. Since we are a musical theater, we will follow the requirements for all activities that involve singing for all classes and rehearsals. To view the full performing arts recommendations, you may do so [here](#).

General Requirements:

- If a student or staff member is feeling ill, they MUST stay home.
- Pre-Class Health Screening will take place at drop off. Parents should not drop off students and leave before the wellness check is completed. Please do not drop off students until an HMT representative is posted at the drop-off to receive students.
 - If you answer yes to any of the wellness check questions, please keep your student home, and follow the [CDC's recommendations](#) for next steps, and returning to work/school.
- Masks are required for all theater/drama activities as prescribed by the COVID-19 Performing Arts requirements at this time. If/when mask requirements are lifted for performing arts and day camp/childcare activities, parents and students will be notified of any changes to HMT policies. Masks may be removed for outdoor activities that maintain 6ft of physical distancing.
- Students and staff must maintain 6 feet of physical distance when indoors.
- Students must wash or sanitize hands upon arrival, after using the restroom, after sneezing or coughing.
- Class size may be decreased if necessary due to the size of the classroom space to allow for required physical distancing.

Students/Parents

Preparing for Class:

Wellness Check: At drop-off, parents/students will need to complete a wellness check with the stage manager/teacher/production assistant before they are allowed to join class. Students that do not feel well, have been exhibiting symptoms, or have family/household members that are sick or exhibiting symptoms, must not come to class. If students or anyone in the household has been in close contact (defined as within 6 feet for 15 cumulative minutes over a 24-hour period) with someone who has confirmed COVID-19 in the last 14 days, they must remain home and quarantine for 14 days. Please see the below for the CDC's recommendations on when students can return to class.

Personal Items: Please bring a full, labeled water bottle. To limit contact with high contact surfaces, the school has closed the drinking fountains. Summer camps and rehearsals will take a snack break. Please send a snack with your student, but please note that we are a peanut free space. Teachers may choose to hold class outside, so please bring a jacket (if necessary) or wear sunscreen during the summer. Please refrain from bringing unnecessary items to class.

Drop-off: Parents please pull up to the drop-off area to check in with the staff member. Before your student exits the vehicle, staff will confirm you have completed the wellness check. Once completed, the student can exit the vehicle (with their mask on), sanitize their hands, and proceed to the classroom. Parents may then leave and return at the end of class, or park in the lot and remain in their vehicles (for school year classes only). To maintain proper social distancing and room capacity, parents are asked not to enter the classrooms.

During Class: Masks must be worn at all times. If a student needs a mask break, it must be taken outside of the classroom, and maintain appropriate social distancing. Please refrain from touching others, and do not share items unless necessary. Should an item need to be shared (i.e. a prop) students should sanitize their hands before and after use, and the item should be sanitized after use. Do not share water or food items.

If a student becomes ill during class they will be isolated from the other students and the parents will be contacted to come pick them up. Parents are encouraged to check with their healthcare provider to determine if testing is recommended. If testing is recommended and returns a positive result, please notify HMT.

Departure: At the end of class time, students should make sure to pick up all of their belongings. We are utilizing shared spaces at Glendale and other groups maybe utilizing the spaces when we are not there, so please do not leave your belongings behind. Parents should drive through the drop-off/pick-up zone. For student safety, please utilize the drive thru instead of remaining parked and having students walk to your vehicles. This way we do not have students trying to walk between cars, especially in low light situations.

Communication:

- **Productions/Classes (school year):** Please go over these COVID-19 policies and procedures with your student. Communication with students and parents is typically done through Google Classroom for productions and school year classes. Private information will not be posted publicly. If you need to communicate private or diagnosis related information, please contact the teacher or HMT directly. You will be provided with the appropriate contact information in your class packet. However, watch the classroom for information about canceled class sessions or the need for virtual class sessions should the need arise.

- **Summer Camps:** Any camp information or updates will be sent via email to the email address on file in the registration system. Please make sure your contact information is update.

Outdoor Class Safety: Teachers may choose to have all or portions of their class outside. Please ensure your student brings appropriate clothing for the weather, and utilizes sunscreen if necessary. Class must be held indoors if there are: heavy rain, high winds, lightening/thunder, freezing temperatures, smoky conditions, or when other weather or air quality warnings are in place.

If you have any questions, please do not hesitate to ask.

